

Shelby County Plan Commission

25 West Polk Street, Room 201

Shelbyville, Indiana 46176

(317) 392-6338

Executive Director

Samuel R. Booth

Permit Application Process:

1. Prepare plot plan showing:
 - a. General layout of property (include lot size)
 - b. Location of existing home on the site
 - c. Location of proposed construction
 - i. Indicate setbacks from all property lines
 - ii. Indicate distances from septic system and well
 - iii. Indicate height of structure
2. Go to Shelby County Health Department (1600 E. St. Rd. 44, Shelbyville) to receive their approval
3. Come to Shelby County Courthouse Annex (25 W. Polk St., Room 201) to obtain improvement location permit, building permit, electrical permit.