

IMPROVEMENT LOCATION PERMIT APPLICATION

Shelby County Plan Commission
25 West Polk Street, Room 201
Shelbyville, IN 46176
P: 317.392.6338 F: 317.421.8365

APPLICATION NUMBER: _____

Date: _____

1. Owner:

Owner:

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

E-mail Address: _____

Contractor:

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

2. Location Information:

Address of Property: _____

Township: _____

Located on the: _____ side of the road between Roads _____

Zoning Classification: _____

Size of Lot: _____ feet by _____ feet

Subdivision: _____

Section: _____

Flood Zone: _____ Yes _____ No _____ Panel # _____

Area of Lot: _____ square feet/acreage

3. Use of Property/Structure:

Existing Use of Building and/or Land: _____

(Please list number of units for multi-tenant facilities, including residential)

Proposed Use of Building and/or Land: _____

(Please list number of units for multi-tenant facilities, including residential)

4. Type of Construction Activity:

Nature of Construction: _____

5. Supplemental Information:

Size of Structure: _____

Height of Structure: _____

Front Yard Setback: _____

Side Yard Setback: _____

Distance to Well: _____

Value of Construction: _____

Gross Floor Area (if applicable): _____

Rear Yard Setback: _____

Side Yard Setback: _____

Distance to Septic Tank/Field: _____

Distance to Nearest Building: _____

6. Required Supplemental Information:

The following information must be provided as elements of the Improvement Location Permit Application:

- Site Location Map
- Site Plan (if applicable)
- Waste Disposal Verification (if applicable)
- Driveway Approval (if applicable)
- Use Description
- Dwelling Units/Tenant Spaces (if applicable)
- Flood Hazard Area information (if applicable)
- Electric Utility Release

I have read the information above and hereby agree that any construction commenced at the address indicated by me or my agent shall be in accordance with specifications given hereto. I further agree that as a consideration of an Improvement Location Permit, I will be governed by such Zoning and Building Ordinances of Shelby County Indiana, as are now in effect. I further declare that the information contained on this form is complete and accurate and the required supplemental information listed above has been provided.

Signature of Applicant: _____ Date: _____

Office Use Only

Application #: _____ Date Received: ____ - ____ Fee: _____ Released for Construction: Yes No